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News A chronological list of news updates
Top resource quick links This is a list of resources from the Resources section that are frequently used, and pulled out into the landing page for easy findability
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## Guide

The guide is a 12 step process that takes the visitor through all aspects of Micro Credential course development and delivery.

Visitors who are new to Micro Credentials can begin at the first step, and read through the guide in a linear fashion, as each page has a "Next" button at the end to help them progress through the materials.

For visitors who are interested in a specific topic, a table of contents (and Sharepoint site search) will allow them to jump to exactly the content they're looking for.

**1 - Ideation**

- Rationale
- Labour Market Demand
- Assessing Capacity and Alignment
- Assessing Learner Demand
- Calculating Costs
- External Partnerships
- Contracts
- Contracts
- Granular Competencies

**2 - Proposal**

- Plan the proposal
- Consider the "how"
- Articulate target learning outcomes or competencies
- Proposal Planning Checklist

**3 - Approvals**

- Overview
- Not-for-credit Micro Credential
- For-credit Micro Credential

**4 - OSAP Funding Approval**

**5 - Building a Microcredential Course**

- Hiring Subject Matter Experts
- Instructional Design
- Creating accessible and inclusive Micro Credential courses
- Audio-Visual and Web Development Services

**6 - Marketing and Admit**

- Marketing and Launch
- Registration and fee payment

**7 - OSAP Support**

**8 - Deliver**

- Deliver or Pilot
- Prior learning and assessment recognition (PLAR)
- Flexibility for learners

**9 - Assess Learner**

**10 - Award Credential**

- Not-for-credit Micro Credential
- For-credit Micro Credential
- Issuing digital credentials or "badges" for non-degree Micro Credentials.

**11 - Report**

- Course and Learner records
- Metadata Schemas for U of T Micro Credentials framework

**12 - Evaluate**

- Not-for-credit Micro Credentials
- For-credit Micro Credentials
- What does success look like?
- Designing Micro Credentials: creating a scalable model

## Resources

The resources section of the site acts as the appendix for the guide. It contains terminology definitions related to Micro Credentials, support documentation, templates and checklist, key contact information. These are all items that support a visitor who is new to Micro Credentials, as well as returning visitors who are looking for specific resources, such as a template that helps create a Micro Credential course outline

**Topics by theme**

The topics library organizes the content from the guide and resources by theme (or tag).

This allows our visitors to quickly find information on specific topics, such as funding, or delivery

**Definitions**

List of terminology used within the Micro Credential space.

These definitions can be linked from pages in the guide when a term is used.

**Templates / Checklists**

Helpful set of templates and todo-checklists that educators can use to help them in creating and delivering their Micro Credential course

**Contacts**

Contact information for anyone that an educator may want to get in touch with for support

**Links**

Links to external resources related to Micro Credentials

**Other documents**

Other policy documents, presentations, PDFs, etc.